

# Applicant Self-Service

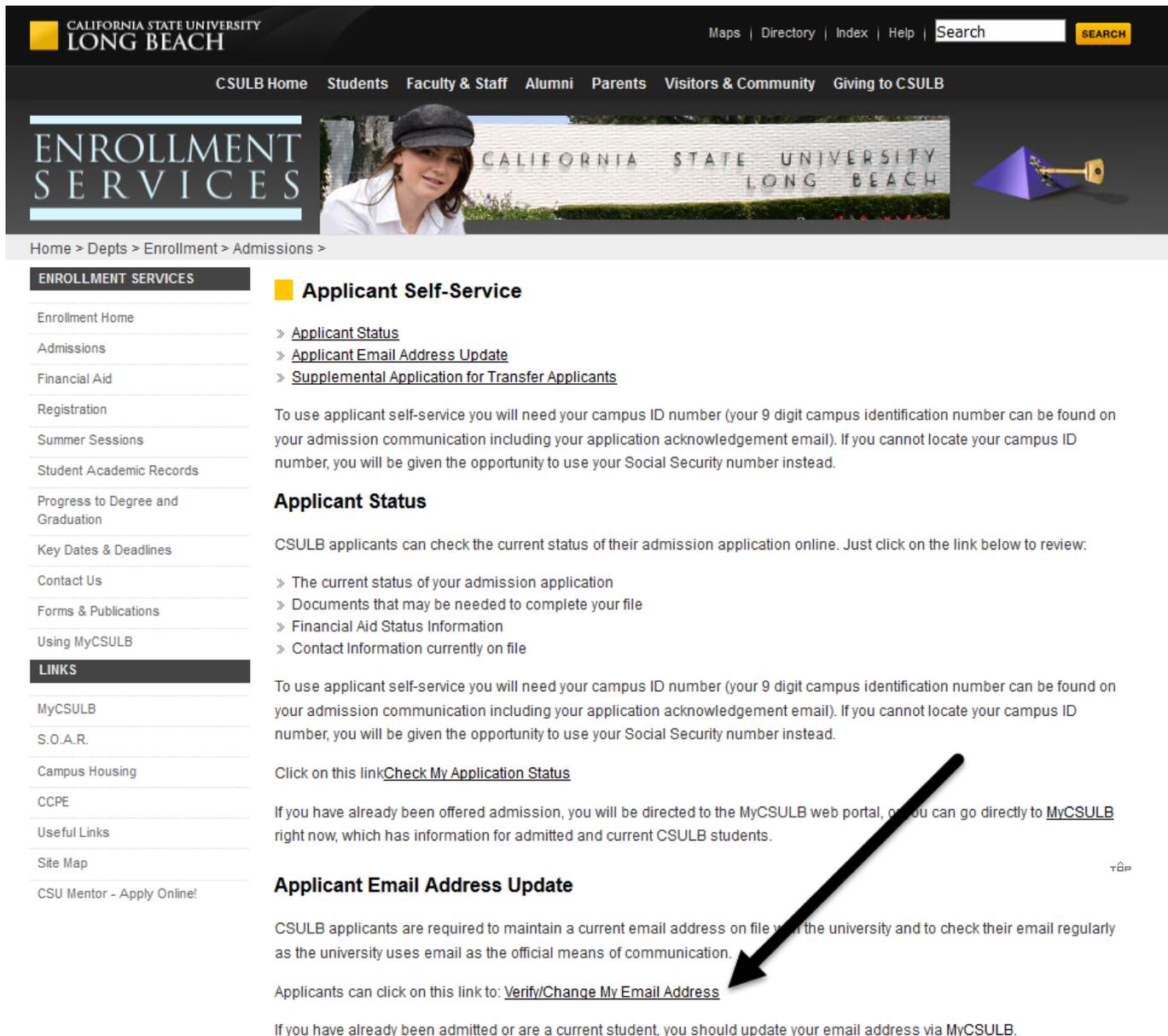
Thank you for your interest in CSULB! Now that you have submitted your application, we recommend you use our applicant self-service to check your status online. During peak admission cycles, using this service will allow admission staff to concentrate on making admission decisions while keeping you informed on what your application status is.

Please remember to try a different browser if you are having trouble with the link below. You may also always call the IT HelpDesk at 562-985-4959 or email them at [helpdesk@csulb.edu](mailto:helpdesk@csulb.edu) if you continue having trouble with this service.

**STEP 1:** Begin by going to Applicant Self-Service here:

<http://web.csulb.edu/depts/enrollment/admissions/applicants.html>

**Step 2:** Before checking your status, we recommend that you verify your email address by clicking on the "Verify/Change My Email Address" link. Make sure you have your CSULB ID ready and available.



The screenshot shows the CSULB Enrollment Services website. The header includes the university name, navigation links (Maps, Directory, Index, Help, Search), and a search bar. The main navigation bar lists: CSULB Home, Students, Faculty & Staff, Alumni, Parents, Visitors & Community, and Giving to CSULB. The main content area features a banner for "ENROLLMENT SERVICES" with a photo of a student and a key icon. Below the banner is a breadcrumb trail: Home > Depts > Enrollment > Admissions >. The left sidebar contains "ENROLLMENT SERVICES" and "LINKS" sections. The main content area is titled "Applicant Self-Service" and includes a list of links: "Applicant Status", "Applicant Email Address Update", and "Supplemental Application for Transfer Applicants". Below this is a paragraph explaining that users need their campus ID number or Social Security number. The "Applicant Status" section provides a link to "Check My Application Status" and lists items to review: current status, documents needed, financial aid status, and contact information. The "Applicant Email Address Update" section explains the importance of a current email address and provides a link to "Verify/Change My Email Address", which is highlighted by a large black arrow. A "TOP" link is visible in the bottom right corner.

**Step 3:** Click on Continue

### Manage Preferred Email Address - Applicants Only

Use this page if you have applied to CSULB and you have not yet been notified that you have access to MyCSULB. CSULB applicants must keep their current email address on file, as the university uses email as an official means of communication.

[Continue](#)

[Cancel](#)

**Step 4:** You will now need to enter your 9 digit CSULB ID number and hit “Submit”

### Identification

Enter your Campus ID and click Submit.

The ID is your unique CSULB identifier. Please refer to your Application Acknowledgment letter or other correspondence to find your Campus ID. It is a nine digit number starting with zero. You must enter all nine digits when using your Campus ID.

Campus ID:

[Don't know your Campus ID?](#)

[Submit](#)

[Cancel](#)

**Step 5:** Next you will need to enter your birthdate. Make sure you are entering the Year, Month, and Day in the correct order.

### Identification

Enter your full birthdate below to confirm your identity.

Birthdate: Year  Month  Day

[Submit](#)

[Cancel](#)

**Step 6:** Confirm your name and make sure it is correct. Then click "Continue."

CSULB Home

## Confirm Your Identification

Your CSULB record has been located. Please confirm that you are the person whose name is listed here. If not, then Cancel this request.

Name: [REDACTED]

Continue

Cancel

**Step 7:** You will have 2 options here. Check the email that is on file for you and see if you would like to use this email address. Applicants often use an email address that they do not check often for the application process and it is important to use an email address that is active and that you check as **ALL** CSULB communications is through email. If you verify that the email address is correct then click on the "Test My Email" link to send a test email to yourself.

CSULB Home

## Manage My Email Address

Use this page if you have applied to CSULB and you have not yet been notified that you have access to MyCSULB.

CSULB Applicants must keep their current email address on file, as the University uses email as a primary means of communication.

If you have been notified of admission, please go to MyCSULB to test or change your email address. All other applicants please continue here.

Name: [REDACTED]

Test My Email Address:

[Test My Email](#)

Change My Email Address:

Email Address

Type of Address

Current Address:

[REDACTED]

Home

New

Address:

Submit

Cancel

**Step 8:** Once you receive the test email and know that the email was properly sent, go back to Applicant Self-Service at <http://web.csulb.edu/depts/enrollment/admissions/applicants.html>. You will now need to click on the “Check My Application Status” link.

CALIFORNIA STATE UNIVERSITY  
LONG BEACH

Maps | Directory | Index | Help | Search  SEARCH

CSULB Home Students Faculty & Staff Alumni Parents Visitors & Community Giving to CSULB

# ENROLLMENT SERVICES

Home > Depts > Enrollment > Admissions >

## ENROLLMENT SERVICES

- Enrollment Home
- Admissions
- Financial Aid
- Registration
- Summer Sessions
- Student Academic Records
- Progress to Degree and Graduation
- Key Dates & Deadlines
- Contact Us
- Forms & Publications
- Using MyCSULB

## LINKS

- MyCSULB
- S.O.A.R.
- Campus Housing
- CCPE
- Useful Links
- Site Map
- CSU Mentor - Apply Online!

## Applicant Self-Service

- > [Applicant Status](#)
- > [Applicant Email Address Update](#)
- > [Supplemental Application for Transfer Applicants](#)

To use applicant self-service you will need your campus ID number (your 9 digit campus identification number can be found on your admission communication including your application acknowledgement email). If you cannot locate your campus ID number, you will be given the opportunity to use your Social Security number instead.

### Applicant Status

CSULB applicants can check the current status of their admission application online. Just click on the link below to review:

- > The current status of your admission application
- > Documents that may be needed to complete your file
- > Financial Aid Status Information
- > Contact Information currently on file

To use applicant self-service you will need your campus ID number (your 9 digit campus identification number can be found on your admission communication including your application acknowledgement email). If you cannot locate your campus ID number, you will be given the opportunity to use your Social Security number instead.

Click on this link [Check My Application Status](#)

If you have already been offered admission, you will be directed to the MyCSULB web portal, or you can go directly to [MyCSULB](#) right now, which has information for admitted and current CSULB students.

### Applicant Email Address Update

CSULB applicants are required to maintain a current email address on file with the university and to check their email regularly as the university uses email as the official means of communication.

Applicants can click on this link to: [Verify/Change My Email Address](#)

If you have already been admitted or are a current student, you should update your email address via [MyCSULB](#).

**Step 9:** Click “Continue”

CSULB Home

## Your Application Status

Welcome to the CSULB Admissions Application Status Inquiry site. To begin, please select Continue.

**Step 10:** Double check the Application Term and click "Select"

CSULB Home

## Term Selection

Please select the Application Term that you wish to view.

**Application Term:** Fall 2017

Select

Cancel

**Step 11:** Double check the email address and click on "Continue"

CSULB Home

## Confirm Your Email Address

A detailed summary of your application status will be sent to the email address listed below. If this is not your correct email address, please select "Change My Email."

Email:

[Redacted]



Continue

Change My Email

**Step 12:** From here just click "Send" and an email with your current status will be emailed to you shortly.

CSULB Home

## Send Me My Information

Click send and your Admission Application Status Report will be sent to you by email. You should receive it within a few minutes.

Send

Cancel